



**Project Proposal Form**

**The completed form must be submitted to**

[bridgeweek@rcs.ac.uk](mailto:bridgeweek@rcs.ac.uk)

**before 5pm on Friday 20th March 2020**

**Name of Project**

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**Which Venue are you pitching for (TICK ONE ONLY)**

**Chandler Studio Theatre**

**Stevenson Hall**

**New Athenaeum Theatre**

**Ledger Recital Room**

**OTHER (D2, R6, Rehearsal Room etc.)**

**Please Specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name and RCS email of Main Contact / Project / Production Manager**

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*(This person will be the* ***sole contact*** *with the Bridge Week Team and be responsible for allocated budget )*

**Brief Description of Project**

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**Please provide a production schedule**

(*Include get-in / set-up times, rehearsal periods and proposed performance times. Also include get-out / tidy up and returns***)**

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**Please detail all estimated costs**

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**Please provide a full list of all involved in the project, their RCS email and their roles   
  
\*NOTE – If you are using one of RCS licenced venues you must provide a full list of your technical team who must all be trained in using the technical equipment.**

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**Please list ALL Royal Conservatoire resources that you propose to use for your project?**

(Lighting equipment, Sound Equipment, Cameras, Props, Wardrobe Stock, Staging, Rehearsal Rooms, Dressing Rooms, Tools etc.)

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**Please list the activities that you will be providing Risk Assessments for**

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**Please provide any other information that you think may be useful to support your proposal**

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