



CHESS
Assistant Stage Manager
Pre-Show Check List



Stage Right

Under the DS Platform Treads

1 x Lightweight Wooden Chair	Cream Oversized Chair
1 x Silver, Round Table (on top of table; red table cloth, white table cloth, tea light in holder)	Camera 1 (check camera is functioning and the cable is coiled correctly)
Black Clipboard (with white paper and pen)	White Apron
5 x Pairs of Yellow/Blue Pom-Poms	

Under the US Platform Treads

CHESS Stage Management Flight Case	8 x Chess Helmets (set on flight case)
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USR Props Cabinet

<i>Shelf 1</i>	<i>Shelf 2</i>	<i>Shelf 3</i>
7 x Black Umbrellas Silver Half Microphone Stand Silver Microphone Sheath	Silver tray 2 x Brick Phones Black Envelope with White Card Black Clamp	Briefcase with 'Classified' file 'Global TV' cue card A5 black notebook Clipboard with paper and pen 6 x Newspapers (In Order - The Times, Le Monde, De Welt, 3 others)
<i>Shelf 4</i>	<i>Shelf 5</i>	<i>Shelf 6</i>
Headset USSR Flag 10 x Russian Lanyards 2 x Wine Glasses Beer Glass Flash Camera Pocket Chess Set Yellow / Silver Table Cloth Black Cloth	2 x White Aprons 7 x Bowler Hats Blanket Purple Cushion <i>In the Cupboard</i> 1 x Shot Glass	Jack Daniels Bottle, filled Wine Bottle, filled 2 x Vodka Bottle, filled Jug of Beer <i>Side of Shelves</i> 1 x Boom Microphone Silver Dustpan and Brush Large Wooden Brush

Under the Dias (SR side)

Revolving Chair	Red Chess Set
Magnetic Chess Set (under wooden treads)	Merchandisers Sack (under wooden treads)
Turntable	Florence's Cream Coat

Ensure that KABA card is on your person and any door codes are noted.



Royal Conservatoire
of Scotland

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Running List



ACT I

Beginners - Stage Right Wing

Ross Baxter	Ensemble	Hannah Pauley	Ensemble
Jillian Cunningham	Ensemble	Kaitlyn Reynell	Ensemble
Stone Fuglaar	Ensemble	Jacob Stein	Walter de Courcey
Grace Galloway	Ensemble	Hayley VerValin	Ensemble
Pia Hagen	Ensemble	Lydia White	Ensemble
Lorna Mcmillan	Ensemble	Sam Willison	Ensemble

Once all beginners are in place, give confirmation to the Deputy Stage Manager

<i>Where</i>	<i>Cue</i>	<i>When</i>	<i>Action</i>	<i>Notes</i>
DSR Wing	1	After 'Story of Chess'	Hand Camera 1 to Ross Baxter at DSR entrance	Look out sufficient cable for camera run
	2	After 'What a Scene/ What a Joy'	Cable manage and return camera into DSR turret	Give enough slack that it always stays on the floor
	3	During 'Commie Newspapers'	Hand Camera 1 to Ross Baxter at DSR entrance and have cable looked out	Ensure sufficient slack on floor for scene
US Dias Point	4	After 'Commie Newspapers'	Assist cast with furniture strike from Dias	Glass table to SR side of dias, rotating chair to SL side

STAY UNDER DIAS BETWEEN CUES 4 AND 6

	5	During 'Press Conference'	Strike joystick and ash tray from coffee table and set red chess set and turntable	Chess set should be offset to the left side, with the switch of the turntable pointing to the red King (See settings image)
	6	After 'Press Conference'	Assist cast with furniture lift onto Dias	Shane Coventry will assist with table lift

US Dias Point	7	After 'Where I Want to Be'	Assist cast with furniture strike from Dias	Coffee table to be struck to under treads to platform, SR. Switch off turntable.
	8	Following Cue 7	Strike chess board and turntable from coffee table and set ash tray and B&W magnetic chess board	Chess board should be centred with the ashtray towards the up, right side (See settings image)
	9	After 'The Arbiter'	Let performers through auditorium left KABA door closest to stage	Jillian Cunningham, Hayley VerValin, Stone Fuglaar and Max Taylor
	10	After 'Merchandisers'	Sort Merchandisers accessories into sack on US Dias tip. Strike sack to SR wing when full.	Plastic sack is set under treads at USR side of Dias
DSR Wing	11	Following Cue 10	Hand Hayley VerValin camera 1 at DSR entrance, cable manage when she has it on stage, and return to tower upon her exit.	Fast
	12	After 'Nobody's Side'	Set cafe chair CSR	To the offstage side of the table
	13	Barney Wilkinson steps up onto the Dias after 'Mountain Duet'	Strike cafe chair to SR wing	Mirror Babette Wickham-Riddick
	14	During 'Chess Ballet'	Unplug Camera 1 from DSR wing	
US Dias Point	15	After 'Chess Ballet'	Take camera to US Dias point and plug in. Assist cast with furniture lift onto Dias. Collect chess table and bolts from cast and return to floor.	Bolts can be struck at this point to SR props cupboard
	16	After 'Pity the Child'	Cable manage for Hayley VerValin USC	
	17	During 'Embassy Lament'	Unplug Camera 1 from US and plug into DSR point	Ensure cable is tied round handle of camera
DSR Wing	18	After 'Heaven Help my Heart'	Cable manage for Hayley VerValin from DSR wing	



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Interval Check List



1	Strike rotating chair, red chess set and turntable from SR side of Dias to SR wing
2	Install black doughy clamp on handrail of platform, USC
3	Complete check of stage for any fallen props - in particular, chess pieces

Running List

ACT II

Beginners - Stage Right Wing

Emma Harding	Ensemble (On Platform)
Aaron Kavanagh	Bangkok Queen
Kaitlin Reynell	Ensemble (On Platform)

Once all beginners are in place, give confirmation to the Deputy Stage Manager

<i>Where</i>	<i>Cue</i>	<i>When</i>	<i>Action</i>	<i>Notes</i>
From DSR wing entrance	18	During 'One Night in Bangkok'	Cable run for Rachel Matthews, onstage	Excess cable should be fed to the wings rather than the camera
	19	After Freddie Trumper's speech following 'One Night in Bangkok'	Cut off filming with 'cut' hand gesture then exit through DSR entrance	
US Dias Point	20	After 'Soviet Machine'	Assist cast with furniture strike from Dias	Glass coffee table to SL side, armchair to SR. Babette Wickham - Riddick will assist with coffee table strike.
DSR Wing	21	After 'The Interview'	Collect camera from Ross Baxter at DSR entrance, recoil cable and replace into tower	
US Dias Point	22	After 'I Know Him So Well'	Hand beer glass to Emma Mullen at US tip of Dias and collect black cloth from Aidan MacColl	Beer glass should be about 2/3 full
	23	After 'Talking Chess'	Collect Classified file and beer glass from Hannah Pauley and gold table cloth from Grace Galloway at US tip of Dias	Return all to SR props cabinet



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Post-Show Check List



1	Remove chess board and doughy clamp from US platform handrail
2	Put glassware in to be sterilised
3	Ensure Chess helmets are locked in flight case
4	Ensure Chess table bolts are returned to locked cabinet