



BA Production Technology and Management Welcome and Induction Week

Core Induction Activity

Please ensure you view and complete the modules in advance of welcome week.

IT Induction

Drop-in Sessions are available. In these sessions, you will have the opportunity to meet with the Learning Technologist, Steve Dunn and IT Trainer, Julie Halstead. Join a session if you would like to speak to someone, or still have questions regarding accessing or using any of the systems. If possible, please try to complete the Student Digital Induction Launch Pad module, before attending your drop-in session.

Equality and Diversity

Please ensure you watch this video prior to your matriculation date: [It Gets Better](#)

Please see below for the induction week timetable.

BA Production Technology and Management – Welcome and Induction Week

Day	Time	Students	Venue	Event
Monday 25 th September	10.00 – 11.00	ALL	New Athenaeum Theatre	DDPF New Students Welcome
	11.00 – 11.30	ALL	Stevenson Hall	Student Union and Student Reps
	13.00 - 14.00	International / Exchange Students only	New Athenaeum Theatre	International/Exchange Student Welcome
	14.30 - 15.00	ALL	M1	Matriculation
	15.00 - 15.30	ALL	Chandler Studio Theatre	Informal Meet and Greet with the Head of Production
	15.30 - 16.00	ALL	Chandler Studio Theatre	Meet the PTM Reps

Tuesday 26th September	09.00 – 10.00	ALL	IT Suite	IT Induction Drop-in Session (optional)
	10.00 – 11.00	ALL	New Athenaeum Theatre	DDPF All Student Welcome
	12.00 - 12.30	Surname A-L	Whittaker Library	Library Tour
	12.30 - 13.00	Surname M-Z	Whittaker Library	Library Tour
	13.30 - 14.30	ALL	Stevenson Hall	Things You Need to Know (But You Think You Don't!) - AAS Session & Space Planning
	14.30 - 15.30	ALL	Stevenson Hall	Anti Racism Session
	16.00 - 17.00	ALL	Chandler Studio Theatre	Level One Production Student Welcome with Production Staff
Wednesday 27th September	09.00 - 10.00	ALL	Stevenson Hall	Equality and Diversity Session
	10.30 - 11.30	ALL	R2	Director of DDPF Welcome
	13.00 - 14.00	ALL	Stevenson Hall	Health and Safety Session (mandatory)
	14.30 - 15.30	ALL	R1	Production 1 Briefing with Steve Macluskie
	15.30 - 17.30	ALL	Client Service Desk	Building Tour
Thursday 29th September	09.00 – 10.00	ALL	Stevenson Hall	Carbon Literacy Induction Session
	11.00 – 12.00	ALL	New Athenaeum Theatre	Consent Training
	13.00 – 16.00	ALL	New Athenaeum Theatre/ Chandler Studio Theatre	Venue Induction
	16:00 – 18:00	ALL	Stevenson Hall / Jack Bruce Space	Principal Welcome and Reception
Friday 30th September	09.30 – 12.30	ALL	New Athenaeum Theatre/ Chandler Studio Theatre	Production 1 Health and Safety Inductions
	12.30 – 13.00	ALL	New Athenaeum Theatre	Creative Citizen Workshop with Josh Armstrong
	14.00 – 17.00	ALL	New Athenaeum Theatre/ Chandler Studio Theatre	Production 1 Health and Safety Inductions

The rest of your timetable will be available to view via asimut - <https://rcs.asimut.net/public/login.php?url=/public/> once you have been officially matriculated. You will learn how to access asimut as part of your IT induction. If you have any problems accessing your timetable via asimut after matriculation, please contact Grace Dunn, Programme Support Administrator (g.dunn@rcs.ac.uk)