

Stage Department Grid and Flying Checklist



To Be Completed Prior to Each Show by Head Flyperson

Date:		Completed By:
Signature (Once Completed):		
Item	Task	Completed
GRID		
USL Boom Pickup Motor	Chain Hanging Straight	
	Beam Clamp Tight	
	Hook Securely Shut	
2 x Automation Winches (Winch 1 and 3)	Lines Running Straight from Winches	
	All Beams Sitting Correctly	
	All Beams Secured and Clamps Tight	
	All Diverts Accepting and Sending Line at Correct Angle	
Loft Blocks and Hemp Sets	Drop Down Pulleys Drop Wire Without Rubbing	
	All Loft Blocks Secured to Grid Panels	
	Pulleys Receive and Drop Lines Without Rubbing on Grid	
	All Blocks Accepting and Sending Line at Correct Angle	
	F.O.H. and Stage	
	Stage Right Fly Floor	Fly Board Marked Correctly
Fly Rail Marked Correctly		
All Hemp Lines Cleated Off Securely and Coiled		
All Counterweight Brakes in Working Order		
All Flying Pieces (Full House Black) in Working Order		
Stage Left Fly Floor	Fly Rail Marked Correctly	
	All Hemp Lines Cleated Off Securely and Coiled	

F.O.H. Motors	All Tripe Tied Away	
	Motors Hanging Straight Below Suspension Point	
	Fall and Arrest Safeties Hanging Straight Below Suspension Point	
	Truss Hanging Level	

Flys Pre-Show Checklist

Task	Completed
Power On Automation Desk	
Fly Garage Door to OUT Dead to Check Travel (Automation Cue 0.25)	
Fly Garage Door to IN Dead to Check Travel (Automation Cue 0.5)	
Fly Full Black to IN Dead (Should be Done at the Half)	
Ensure all Bar Pickups are Tight and all Hemp Lines Coiled Neatly	
Ensure Fly Floor is Tidy and in Working Order	
Ensure all Bars are on IN Dead (Green Tape on Hand Lines)	

Flys Post-Show Checklist

Task	Completed
Ensure all Bars are on IN Dead (Green Tape on Hand Lines)	
Ensure Brakes are Locked On Every Counterweight Set	
Trigger the E-Stop on the Automation Desk	
Power Down Automation Desk	
Tidy Fly Floor and Switch Lights Off	

Complete